

**MIAMI NATION
JOB ANNOUNCEMENT**

POSITION TITLE: DIRECTOR OF HORTICULTURAL PRODUCTION
CLASSIFICATION: EXEMPT
STATUS: FULL-TIME, SEMI-PERMANENT – ENDING DECEMBER 2026

DATES OF POSTING PERIOD: UNTIL FILLED

JOB SUMMARY: This position is under the direct supervision of the Natural Resource Officer. The location of this position varies depending on duties required at each tribal farm location. The position will also work in conjunction with the ARPA Project Administrator and the Director of Food Processing to most effectively carry out a large food security project funded by the American Rescue Plan Act for the purpose of addressing food cost and supply chain disruptions brought about by the coronavirus pandemic. The position funded by the project will last through the end of calendar year 2026, and may be extended beyond that if conditions allow.

MAJOR JOB FUNCTIONS:

Actively participate in the following, either alongside other team members or alone:

- Daily management of the production of fruit and vegetable crops on tribal land
- Planning, implementation, and evaluation of various growing techniques
- Coordinate ARPA Project Administrator, Director of Food Processing, and Natural Resources Officer, and other key personnel to develop strategies for sustaining the food production efforts in perpetuity
- Management and hiring of personnel assigned to production of horticultural crops
- Development of infrastructure to support horticultural crop production
- Maintenance of farm equipment utilized in growing activities
- Development of strategies to create a multi-dimensional tribal food system which may include other tribal departments, tribal members and families, and community partners
- Reporting of progress to appropriate staff and tribal leadership
- Interfacing with the tribal community to build competence and capabilities throughout the community
- Other duties as may be assigned

This position includes, but is not limited to, the job functions listed above.

MINIMUM QUALIFICATIONS:

- High School graduate or equivalent
- Minimum of ten (10) years experience growing fruit and vegetable crops
- Minimum of ten (10) years experience managing and leading people
- Advanced gardening skills and ability to use tools
- Advanced understanding of mineral cycle, water cycle, community dynamics, and energy flow
- Thorough understanding of soil fertility and pest management in horticultural crops

Human Resource Officer
Miami Tribe of Oklahoma
Mailing: P.O. Box 1326, Miami, OK 74355
Physical Address: 3410 P NW, Miami, OK 74354
Email: cgibson@miamination.com

For complete job description and application visit: www.miamination.com/employment

- Advanced understanding of plant biology and physiology
- Ability to think critically and discern between options and cause/effect in complex environment
- Must possess high integrity regarding confidential and sensitive information
- Ability to work unsupervised and meet deadlines
- Ability to travel as needed
- Ability to work beyond normal working hours if necessary
- May be subject to criminal background investigation
- Possess a valid driver's license and be insurable
- Must be drug free and successfully pass pre-employment and random drug screenings throughout employment

PHYSICAL REQUIREMENTS:

- Must be able to lift and carry a minimum of 25 pounds
- Moderate amounts of physical labor
- Must be able to perform duties outside in all weather conditions

CONDITIONS OF EMPLOYMENT:

- Full-time, semi-permanent position fully funded with American Rescue Plan Act (ARPA) funding ending December 31, 2026

DRUG FREE WORKPLACE POLICY: Individual selected shall agree and abide by the Drug Free Workplace Act of 1988 and consent to drug screening prior to employment.

Preference in filling this position will be given to qualified Indian applicants in accordance with the Indian Preference Act and the Miami Tribe of Oklahoma Indian Preference Policy

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