

**MIAMI NATION  
JOB ANNOUNCEMENT**

**POSITION TITLE:** POLICE OFFICER  
**STATUS:** FULL-TIME  
**CLASSIFICATION:** NON-EXEMPT

**DATES OF POSTING PERIOD: UNTIL FILLED**

**POSITION SUMMARY:** Police Officers shall be required to maintain the public peace, welfare, and safety of all within his/her jurisdiction. Police Officer will act in accordance with applicable state, local, federal, and tribal laws. Police Officers are under the direct supervision of the Chief of Police.

**PRIMARY FUNCTIONS:**

Police Officers' duties shall include, but not be limited to:

- Patrol of Miami Nation properties
- Ensuring the security of Miami Nation properties
- Protecting the assets and interests of the Miami Nation
- Responding to calls for service
- Assisting other agencies with law enforcement services
- Preparing complete and concise reports
- Enforce applicable state, local, federal, and tribal laws
- Maintain radio and other means of contact as specified in policy and procedure
- Properly document and submit evidence for criminal prosecution
- Maintain activity logs
- Familiarization with local roads, highways, streets, and towns
- Uphold the Mission, Vision, and Values of the Miami Nation Police Department
- Other duties as assigned

**MINIMUM QUALIFICATIONS:**

- Possess a high school diploma or equivalent
- At least 21 years of age
- Possess CLEET Certification, peace officer license with reciprocity, or be able to receive certification within 12 months of employment
- Possess unquestionable integrity
- Never been convicted or plead no contest to a crime of moral turpitude, domestic violence, DUI within 10 years, or ANY felony
- Must be able to physically and mentally perform the duties of a police officer
- Must be drug free and submit to random drug screening
- Must not have pending criminal charges or pending lawsuits
- Must be eligible to receive a Special Law Enforcement Commission
- Must be able to pass a federal background investigation with a favorable adjudication
- Must possess a valid driver's license; free from DI or FR flags and insurable

**CONDITIONS OF EMPLOYMENT:**

- Full-time position subject budget availability.

**DRUG FREE WORKPLACE POLICY:** *Individual selected shall agree and abide by the Drug Free Workplace Act of 1988 and consent to drug screening prior to employment.*

*Preference in filling this position will be given to qualified Indian applicants in accordance with the Indian Preference Act and the Miami Tribe of Oklahoma Indian Preference Policy*

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For complete job description and application visit: [www.miamination.com/employment](http://www.miamination.com/employment)