

**MIAMI NATION
IN-HOUSE JOB ANNOUNCEMENT**

POSITION TITLE: POLICE OFFICER
CLASSIFICATION: NON-EXEMPT
STATUS: PRN (AS NEEDED)

DATES OF POSTING PERIOD: FEBRUARY 26 – MARCH 16, 2019

JOB SUMMARY: Police Officers shall be required to maintain the public peace, welfare, and safety of all within his/her jurisdiction. Police Officer will act in accordance with applicable state, local, federal, and tribal laws. Police Officers are under the direct supervision of the Chief of Police.

PRIMARY FUNCTIONS

Police Officers' duties shall include, but not be limited to:

- Patrol of Miami Nation properties
- Ensuring the security of Miami Nation properties
- Protecting the assets and interests of the Miami Nation
- Responding to calls for service
- Assisting other agencies with law enforcement services
- Preparing complete and concise reports
- Enforce applicable state, local, federal, and tribal laws
- Maintain radio and other means of contact as specified in policy and procedure
- Properly document and submit evidence for criminal prosecution
- Maintain activity logs
- Familiarization with local roads, highways, streets, and towns
- Uphold the Mission, Vision, and Values of the Miami Nation Police Department
- Other duties as assigned

MINIMUM QUALIFICATIONS

- Possess a high school diploma or equivalent
- At least 21 years of age
- Possess or be eligible for CLEET Certification or peace officer license with reciprocity
- Possess unquestionable integrity
- Never been convicted or plead no contest to a crime of moral turpitude, domestic violence, DUI within 10 years, or ANY felony
- Must be able to physically and mentally perform the duties of a police officer
- Must be drug free and submit to random drug screening
- Must not have pending criminal charges or pending lawsuits
- Must be eligible to receive a Special Law Enforcement Commission
- Must be able to pass a federal background investigation with a favorable adjudication
- Must possess a valid driver's license; free from DI or FR flags and insurable

DRUG FREE WORKPLACE POLICY: Individual selected shall agree and abide by the Drug Free Workplace Act of 1988 and consent to drug screening prior to employment.

Preference in filling this position will be given to qualified Indian applicants in accordance with the policies of the Miami Tribe of Oklahoma and the Indian Preference Act.